



# NATIONAL RIFLE ASSOCIATION



## APPLICATION FOR CERTIFICATION AS A NRA LAW ENFORCEMENT FIREARM INSTRUCTOR

- Handgun    Handgun/Shotgun    Patrol Rifle    Precision Rifle  
 Select-Fire    Tactical Shotgun    Tactical Shooting

(Check the appropriate box of the *NRA Law Enforcement Instructor Certification* you are applying for)

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

AGENCY NAME: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ AGENCY E-MAIL: \_\_\_\_\_

**PLEASE COMPLETE THE FOLLOWING:**

**1. NRA "Membership" – (Check One):**

- YES, I am currently an NRA Member. My member number is: \_\_\_\_\_  
 NO, I am not currently an NRA member \*. My NRA membership application is enclosed.

*\*NRA "Membership" is MANDATORY of ALL instructors wishing to CERTIFY with the NRA's Law Enforcement Division. Membership must be maintained during the instructor's entire certification period. Refer to "Certification Requirements" on the back of this form for additional information.*

**2. NRA "Agency Enrollment" – (Check One):**

- YES, my agency is currently "Enrolled" with the NRA. Our "Agency Enrollment" number is: \_\_\_\_\_  
 NO, my agency is not currently enrolled with the NRA. Our "Agency Enrollment" application is enclosed.  
 NO, my agency is not currently enrolled with the NRA. We do not wish to "Agency Enroll" at this time. \*\*

*\*\*NRA "Agency Enrollment" by an individual's agency, company or organization is MANDATORY of ANY instructor NOT employed by a bonifide "sworn" law enforcement agency or who is employed by the United States Military, National Guard or similar Reserve Unit.*

3.  I HAVE ATTACHED a copy of my *NRA Law Enforcement Firearm Instructor School Course Completion Certificate*.  
(This will be the certificate you received at the completion of your school)

4.  I HAVE ATTACHED my \$30 application fee, (If required). (See fee schedule in paragraph 9 on reverse side of this form).

(Check this box if you are "Florida Private Security" or a Florida "K" licensee)

By affixing my signature to this document, I swear & affirm that:

- A). I may lawfully possess a firearm(s) and ammunition;
- B). I have never been convicted of a "crime of moral turpitude" or "crime of violence";
- C). I shall conduct myself at all times with the ethics, integrity and professionalism expected of an instructor representing the NRA and certified by it's Law Enforcement Division;
- D). I shall never do anything that unduly damages the credibility of, brings disgrace to, or otherwise conveys negative attention upon the NRA, any of it's programs, or upon the NRA's Law Enforcement Division;
- E). I shall, as a certified "*Law Enforcement Firearm Instructor*" of the NRA's Law Enforcement Division, at all times conduct myself in strict accordance of all firearm safety rules; and,
- F). I fully understand and acknowledge that certification as an NRA "*Law Enforcement Firearm Instructor*" is a privilege, not a right, that said certification can be revoked at the NRA's sole discretion, and any monies having been paid for membership, certification or training forfeited.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*



# National Rifle Association Law Enforcement Division



## **“NRA Law Enforcement Firearm Instructor” Certification Requirements**

1. Certification as a “*NRA Law Enforcement Firearm Instructor*” is valid for 3 years.
2. Applicant must be 21 years of age or older at the time of application.
3. Applicant **MUST** be an NRA member in good standing and NRA “*Membership*” must be maintained throughout the instructors’ certification period.
4. NRA Law Enforcement Firearm “*Instructor Certification*” shall become suspended if, at any time during the certification period, the instructors NRA “*Membership*” lapses. “*Instructor Certification*” shall remain suspended during said period of NRA “*Membership*” lapse, but will **immediately** become valid again upon NRA “*Membership*” renewal, for the remainder of the instructors certification period.
5. If applicant is employed by a private security company or other private organization, the applicant’s company/organization **MUST** be “*Agency Enrolled*” with the NRA. NRA “*Agency Enrollment*” must be maintained by the instructor’s company or organization throughout the instructors’ certification period.
6. NRA Law Enforcement Firearm “*Instructor Certification*” shall become suspended if, at any time during the certification period, the NRA “*Agency Enrollment*” for the instructor’s company lapses. “*Instructor Certification*” shall remain suspended during said period of NRA “*Agency Enrollment*” lapse, but will **immediately** become valid again upon NRA “*Agency Enrollment*” renewal, for the remainder of the instructors certification period.
7. If the Private Security Instructor, at any time during his/her certification period changes company’s, the new company/organization will be required to be “*Agency Enrolled*” with the NRA for the Private Security Instructors certification to remain valid.
8. Applicant must have physically attended and successfully completed the relevant NRA Law Enforcement Firearm Instructor Development School discipline for the certification in which he/she are applying. School must have been completed within the previous 12 months. (NOTE: We do not offer reciprocal instructor certification.)
9. A “*Certification Application Fee*” of \$30 must accompany this application. (**NOTE:** The “*Certification Application Fee*” shall be waived for “*Certification Applications*” received within 30 days of completion of the school to which the certification is being applied for.)
10. 24 hours of continuing education, obtained anytime during the instructor’s 3-year certification period, is now required BEFORE the instructor can recertify with the NRA. (NOTE: This is education the instructor has received as a student themselves. Please refer to the NRA Law Enforcement Division website, ([www.nrahq.org/law/training/recertification.asp](http://www.nrahq.org/law/training/recertification.asp)) for recertification requirement and forms, as well as additional information on our “*Continuing Education*” requirement). Should you still have questions, please feel free to contact the Law Enforcement Certification Coordinator at [LEcertifications@nrahq.org](mailto:LEcertifications@nrahq.org) or at 703-267-1634.

**Completed applications and all supporting documentation and appropriate fees should be addressed to:**

**NATIONAL RIFLE ASSOCIATION  
LAW ENFORCEMENT DIVISION  
11250 WAPLES MILL ROAD  
FAIRFAX, VA 22030  
ATTN: Law Enforcement Instructor Certifications**

*Please allow 4-6 weeks for processing. Incomplete applications cannot be processed and may be returned.*