



# NRA

## THE NATIONAL RIFLE ASSOCIATION OF AMERICA

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### THE NRA RANGE GRANT PROGRAM GRANT GUIDELINES

The following guidelines govern the award of all grants made under the auspices of the NRA Range Grant Program. Please read this entire document prior to completing a grant application.

#### I. GENERAL PROVISIONS

The NRA *Range Grant Program* was established in September 2000 by a resolution of the NRA Board of Directors. This resolution also dissolved a separate account established by the Board of Directors known as the *Range Loan Fund*.

The unused balance of the *Range Loan Fund* (\$2 million less notes receivable from outstanding range loans) was deposited in the *NRA Range Loans Program Endowment*. The remaining loan repayments are added to the *Range Loans Program Endowment* upon receipt.

A portion of the endowment's earnings is used to award grants for purposes consistent with the endowment's objectives. The amount distributed annually is limited to the lesser of the endowment's prior year's net earnings or 5% of the endowment's fair value as of December 31 of the previous year. Grant funds available for 2009 will be based on the aforementioned guidelines applied to the fair value of the former *Range Loan Fund*.

*Range Grant* funds are made available at the NRA's sole discretion to qualifying NRA-affiliated clubs and associations by approval of the Range Development Committee – a standing committee of the NRA Board of Directors. The Range Grant Subcommittee reviews grant applications from qualifying NRA affiliates, and it submits recommendations to the Range Development Committee for approval. Range Grants will be awarded concurrent with the fall NRA Board of Directors meeting.

At the NRA's sole discretion, grants are awarded to qualifying NRA affiliates to assist with acquisition, development and improvement of shooting facilities. Grants are also awarded to assist qualifying NRA affiliates with projects designed to improve community relations and to address environmental issues related to range operations.

#### II. ELIGIBLE APPLICANTS AND PROJECTS

In reviewing grant applications, the Range Grant Subcommittee will apply the following criteria and recommend to the Range Development Committee only those projects that conform to these guidelines:

- Any NRA-affiliated club or association of which **100%** of the club's members are also NRA members is eligible to apply for a NRA *Range Grant*. Preference will be given to safety related projects and/or recipients of the Gold Medal Club Award. When submitting this application, a club or range must also submit a list of the club's members in a spreadsheet (CD, disc, emailed file) with the following information: Last name, First name, Street address, City, State, Zip Code, club ID#, and NRA membership number if on file. (This submission will be used to verify NRA membership status for all club members.)
- Projects and activities eligible for funding include: acquisition, development and/or improvement of shooting facilities; projects designed to enhance community relations, NRA "Range Day, public shooting, and junior programs; and projects addressing range safety, as well as environmental issues i.e. lead reclamation.

### **III. RESTRICTIONS ON FUNDING**

- Applications for grant funding will not exceed \$5,000 for any qualifying NRA affiliate per year.
- Grants will be limited to one per year per facility in those cases where more than one qualifying affiliate utilizes the same range.
- Range grants will not be approved for multi-year funding of projects.
- A final report must be submitted for any and all funded projects. Failure to submit a final report will result in delay and/or disqualification for future consideration.
- All projects must be for the sole purpose of range development/range improvement. Applications for short-term supplies such as targets, firearms, PA systems, manuals, etc. will not be accepted. (Short-term being defined as projects with a life of less than 10 years.)
- Applications must be submitted for consideration each year. Prior year funds awarded shall not be construed as a guarantee of funding in subsequent years.

All funding and/or grants awarded under or pursuant to this program are entirely at the NRA's sole discretion. No party, including applicants under the program, has a right to receive funding. No application, participation in the program, and/or submission of any application or other forms related to this program, shall be construed as creating a contractual relationship between the NRA and the applicant. An applicant applies at his/her own expense.

The following activities or projects are also not eligible for funding:

- 1) Deficit financing.
- 2) Projects related to commercial ventures.
- 3) Applications from clubs or associations that have not submitted final reports for previously awarded grants.

#### **IV. COMPLETING THE APPLICATION**

All applications for NRA *Range Grants* must be submitted on official application forms. These application forms are available from NRA Range Services and should be mailed to the address below:

Mail To Address Below – Must Arrive at NRA by August 1, 2009 at 5:00 p.m.:

National Rifle Association  
ATTN: NRA Range Services – 2009 Range Grants  
11250 Waples Mill Road  
Fairfax, VA 22030

Or Fax (703) 267-1011

Things to Include When Mailing your Application:

- Application
- Club's Membership List in Spreadsheet (CD, Disc or Email) OR
- Copy of Club's Bylaws Stating NRA membership
- Photos (not a requirement)
- Completed W-9 Form
- Supporting Documents (Detailed Description of club's needs)

In order for grant applications to be promptly considered by the Range Development Committee, they must be received by NRA Range Services no later than August 1, 2009. All applications received by NRA Range Services will be forwarded to the National Manager, of Clubs, Associations and Range Services, for verification of the application described qualifications. Qualifying applications will be forwarded to the Chairman and Committee Members of the Range Grant Subcommittee for review.

Following an affirmative vote by the Range Development Committee, the Committee Secretary will notify NRA Range Services of approved applications. NRA Range Services will notify the applicant that the grant has been approved and will request a check from NRA's Office of the Treasurer.

#### **V. POST-DISBURSEMENT REQUIREMENTS**

If a grant is awarded, such grant will be conditioned upon the timely submission of a final report in a form specified by the NRA; the expenditure of all grant funds for the purposes of which they were sought; and the expenditure of all grant funds for the purposes stated by the NRA in the grant award. The failure to submit a final report on a timely basis, or the expenditure of grant funds for purposes other than those for which they were sought, or the expenditure of grant funds for purposes other than those stated in the grant award, shall cause the immediate revocation of the grant; in which case all grant funds shall be immediately returned by the Grantee to the NRA. Failure to submit a final report will affect future eligibility for NRA Grants. The NRA reserves its right to pursue legal action to recover such grant funds, in which case the Grantee shall be responsible for all legal costs and fees by the NRA, including, but not limited to, attorneys fees.

**MUST REACH NRA  
BY AUGUST 1, 2009**

Grant Number \_\_\_\_\_

**THE NATIONAL RIFLE ASSOCIATION OF AMERICA  
2009 RANGE GRANT APPLICATION**

APPLICANT (CLUB/ASSOCIATION): \_\_\_\_\_

NRA CLUB AFFILIATION NUMBER: \_\_\_\_\_

NUMBER OF CLUB MEMBERS: \_\_\_\_\_

COST OF MEMBERSHIP AT CLUB: *Annual* \_\_\_\_\_ *Life* \_\_\_\_\_ *Youth* \_\_\_\_\_

*Other* \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ FAX: \_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ORGANIZATION FEDERAL TAX ID # \_\_\_\_\_

IF FUNDED, MAKE CHECK PAYABLE TO: \_\_\_\_\_

MAIL CHECK TO FOLLOWING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RANGE DEVELOPMENT COMMITTEE USE ONLY:**  
MEETING DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_  
AMOUNT: \$ \_\_\_\_\_

**PROJECT TITLE:** \_\_\_\_\_

**REQUESTED AMOUNT: \$**\_\_\_\_\_ **TOTAL PROJECT COST: \$** \_\_\_\_\_

**IF PARTIALLY FUNDED, WILL THIS PROJECT STILL MOVE FORWARD?** \_\_\_\_\_

**1. WHAT NRA PROGRAMS DO YOU OFFER?**\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**2. HOW DOES YOUR PROPOSAL ADDRESS THE SOLUTION OF A RANGE SAFETY ISSUE/ENVIRONMENTAL ISSUE?**\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**3. HOW DOES YOUR PROPOSAL SUPPORT THE NRA “RANGE DAY” PROGRAM?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. HOW DOES YOUR PROPOSAL SUPPORT PUBLIC SHOOTING?**\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**5. HOW DOES YOUR PROPOSAL SUPPORT JUNIOR PROGRAMS?**\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**6. IS YOUR PROJECT IN ACCORDANCE WITH THE NRA *RANGE SOURCE BOOK*?**

\_\_\_\_\_

**7. PLEASE ANSWER ONE OF THE FOLLOWING:**

- A.) HOW DOES YOUR PROPOSAL SUPPORT THE IMPROVEMENT OF YOUR RANGE?**
- B.) HOW DOES YOUR PROPOSAL ESTABLISH NEEDED SHOOTING OPPORTUNITIES?**
- C.) HOW DOES YOUR PROPOSAL ASSIST IN THE IMPROVEMENT OF YOUR FUNDING OPPORTUNITIES OR CASH FLOW?**

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**8. DESCRIBE THE SCOPE OF RANGE ACTIVITIES OFFERED FOR YOUTH AND WOMEN (Including the Level of Participation Experienced) \_\_\_\_\_**

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**9. WHAT OTHER GROUPS OR ORGANIZATIONS DO YOU ALLOW TO USE YOUR RANGE? \_\_\_\_\_**

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**10. WHAT SHOOTING DISCIPLINES DO YOU OFFER?**

- a. Pistol** \_\_\_\_\_
- b. Rifle, Rim Fire** \_\_\_\_\_
- c. Rifle, Center Fire** \_\_\_\_\_
- d. Shotgun** \_\_\_\_\_
- e. Trap** \_\_\_\_\_
- f. Skeet** \_\_\_\_\_
- g. Sporting Clays** \_\_\_\_\_
- h. Other (Please Specify)** \_\_\_\_\_

**11. PLEASE EXPLAIN YOUR CLUB'S POLICY ON THE USE OF YOUR RANGE FACILITIES BY THE PUBLIC.**

- a. When are facilities open to the public?** \_\_\_\_\_
- b. How often do you allow new members to join?** \_\_\_\_\_
- c. Do you allow applicants to join or is there a selection process?** \_\_\_\_\_
- d. How many hours a month do you allow non-members/public to use your range?**

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## **CONDITIONS AND CERTIFICATION:**

**I (We) hereby certify that the information contained in this grant application is accurate. Further, the undersigned hereby agrees to the following terms and conditions in the event that the NRA awards such a grant:**

- 1. The grant is to be used solely for the purposes as set forth in this application.**
- 2. All expenditures from this grant must be used only within the terms and conditions of the said grant.**
- 3. Any funds not used or committed for the specified purpose of this grant or not used or committed within any time limit specified in the grant request, shall be returned to the NRA.**
- 4. The Grantee shall furnish a written final report (with accompanying photos if applicable) with respect to the project financed by this grant, including a summary of funds expended.**
- 5. Any violation of the conditions set forth herein will permit the NRA to terminate any and all further distributions to the Grantee whether or not such distributions have been previously approved.**
- 6. Grantee assumes sole responsibility and liability for the acts or omissions of Grantee; the acts or omissions of employees, directors, officers, agents, servants, contractors, guests, licensees or invitees of Grantee (hereinafter, collectively, referred to as "Grantee Parties"); the use of grant funds; and, any project for which the grant funds are used. Grantee assumes sole responsibility and liability for any injury whatsoever to Grantee, to any Grantee Party or to any other party, including, but not limited to, any injury claimed to be caused by a latent or other defect; and, any damage to the property of Grantee, any Grantee Party or any other party. The NRA, and its officers, directors, employees, agents and servants (hereinafter, collectively, referred to as the "NRA Parties") shall not be liable for any damage to Grantee's property, the property of any Grantee Party or the property of any other party, nor for any injury to Grantee, any Grantee Party or any other party, and Grantee hereby expressly releases, discharges and waives any such claim against the NRA and any NRA Party.**
- 7. Grantee hereby agrees to indemnify, defend and hold harmless the NRA and all NRA Parties, from and against any and all losses, injuries, damages, expenses, costs (including attorney's fees, court costs and settlement costs), liabilities, claims, causes of action, or judgments in any way resulting from, related to or arising from the use of the grant funds; the project for which the grants funds are used; the conduct of Grantee's business or the business of any Grantee Party; any claim whatsoever by any Grantee Party; any activity, work, or other thing done, permitted or suffered by Grantee or any Grantee Party; any actual or claimed breach or default by Grantee or any Grantee Party of the conditions of the grant; any claims of product liability; the actual or alleged negligence of Grantee or of any Grantee Party; the actual or alleged violation of any law, rule or regulation; or, any acts or omissions of Grantee and/or of any Grantee Party. Grantee shall defend and settle, at Grantee's sole cost and expense, any and all claims, suits or proceedings arising out of the foregoing. In all events, the NRA shall have the right to participate in the defense of any such suit or proceeding through counsel of its own choosing.**
- 8. This agreement shall be governed and construed under the applicable laws of the Commonwealth of Virginia or, if applicable, federal law. Any action arising under, or relating to this Agreement, or the breach thereof, shall be brought only in a federal or state court situated in either the County of Fairfax or the City of Alexandria in the Commonwealth of Virginia, and the parties hereby submit and consent to the exercise of personal jurisdiction over them by such courts for the purpose of any such action.**

**I (We) will abide by the terms and conditions of any grant provided by the NRA.**

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**Project Coordinator**

**Title**

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**Signature**

**Date**

**Send completed application**

**National Rifle Association of America**

**To arrive by August 1, 2009 to:**

**ATTN: NRA Range Services – 2009 Range Grants**

**11250 Waples Mill Road**

**Fairfax, VA 22030**

**(Please direct all questions to Elizabeth Bush, National Manager, Clubs, Associations & Range Services at (703) 267-1348 or via email at [ebush@nrahq.org](mailto:ebush@nrahq.org) )**

**Checklist:**

- Application**
- Club's Membership List in a Spreadsheet (CD, Disc or Email) OR**
- Copy of Club's Bylaws Stating Club Members Need to be NRA Members**
- Photos (Not Necessary)**
- Completed W-9 Form**
- Supporting Documents (Detailed Description of Club's Needs)**